



**MAHENDRA ARTS & SCIENCE COLLEGE
(Autonomous)**

Affiliated to Periyar University, Salem.

**Accredited by NAAC with 'A' Grade & Recognized u/s 2(f) and 12(B) of the UGC Act 1956
Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.**

6.5.3 ACADEMIC AUDIT REPPORTS

2017-18



MAHENDRA ARTS & SCIENCE COLLEGE
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Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.

DEPARTMENT OF BBA
Academic Audit- Proforma

Academic Year -2017-2018

S.No		
1.	Name of the Department	BBA
2.	Year of Establishment	2002
3.	Courses offered	BBA
4.	Sanctioned Strength	120
5.	Number of applications received for different courses	-
6.	Number of students admitted	50
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. Curriculum based needs of the industry.
8.	Certificate/Diploma course offered	No
9.	Student- Teacher Ratio	1:30
10.	Pass percentage(UG & PG)	82.14%.
11.	Student Counseling	Counselled
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Maintained
14.	Records pertaining to students performance	Maintained
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	4
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	-
19.	Number of seminars/workshops/conference organized	-
20.	Number of	

[Signature]

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MAHENDRA ARTS & SCIENCE COLLEGE

(Autonomous)

Kalippatti (DC) - 637 501, Namakkal (Dt)

	seminars/workshops/conference attended faculty	4
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	-
24.	Number of books in the department library	-
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	-
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained
28.	Extension activities	01
29.	Healthy practices	NSS, YOCMA, WEC
30.	Annual Budget	


 Head of the Department
Head of the Department
 Business Administration,
 Mahendra Arts & Science College (Autonomous),
 Kalippatti-637 501.

Remarks by the external audit member

Name of the Department: BBA

Date of Audit :

1. The department has enough qualified staff members to handle all classes

✓Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

✓Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

To create awareness of the course.

3. Give your suggestions/comments for lab based courses (if available):

-

4. Whether the question papers according to the blue print given in the syllabus?

Yes. The question paper is according to the blue print in the syllabus.


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4. a) CIA:

Excellent (5) ✓ Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: *no*

4.d) Comments on question paper standard:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) NPTEL Courses were introduced & suggested to students.
- ii) Add on course have to be updated regularly.
- iii) Swayam (online) courses introduced & suggested to student.
- iv) WBAEC cell to be served into rural women.
- v) Higher admission.

8. SWOT ANALYSIS:

Strength : *To become an Entrepreneur.*

Weaknesses : *To update Journals.*

Opportunities : *Job-oriented / Start Business.*

Threat : *Action plans & Review meetings conducted.*

[Signature]
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9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Higher admission have to be enabled.

Name & Signature of the subject experts:

1. *Shanthini B*
Dr. SHANTHINI B
Asst. Professor & Head
Dept. of Business Administration
with CA
Vellalar College for Women
(Autonomous)
Erode-12.

2. *M. Mythily*
D. M. Mythily
Asst. Professor
Dept. of Business
Administration with CA
Vellalar College for Women
(Autonomous)
Erode-12.

[Signature]
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Academic Audit- Proforma

Academic Year - 2017 - 18

S.No		
1.	Name of the Department	Commerce
2.	Year of Establishment	1999
3.	Courses offered	B.Com., M.Com., M.Phil., Ph.D.
4.	Sanctioned Strength	B.Com.=120, M.Com.=36, M.Phil.=12, Ph.D.=12
5.	Number of applications received for different courses	B.Com.=150, M.Com.=50, M.Phil.=20, Ph.D.=18
6.	Number of students admitted	B.Com.=125, M.Com.=19, M.Phil.=3
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma coursed offered	NA
9.	Student- Teacher Ratio	1:20
10.	Pass percentage(UG & PG)	Maintained
11.	Student Counseling	Done
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Maintained
14.	Records pertaining to students performance	Maintained
15.	Number of M.Phil and P.hD students working at present	M.Phil = 3.
16.	Number of Teachers	9
17.	Number of M.Phils and P.hD awarded	M.Phil = 3, Ph.D = NIL
18.	Number of Non -Teaching staff	NA
19.	Number of seminars/workshops/conference organized	3
20.	Number of	

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	seminars/workshops/conference attended faculty	6
21.	Research Projects	NA
22.	Awards/Recognition/patents	1
23.	Number of publications	23
24.	Number of books in the department library	201
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Available
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained.
28.	Extension activities	Yes [NSS/sports]
29.	Healthy practices	Yes
30.	Annual Budget	25,000

Head of the Department

Remarks by the external audit member

Name of the Department: *PG Research Department of Commerce.*

Date of Audit : *21.03.2018.*

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

NIL

3. Give your suggestions/comments for lab based courses (if available):

NIL

4. Whether the question papers according to the blue print given in the syllabus?

Yes

[Signature]
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4. a) CIA:

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: NO

4.d) Comments on question paper standard:

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

~~Excellent~~ (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Better infrastructure.
- ii) To organise an education tour.
- iii) Workshops, seminars & other faculty.
- iv)
- v)

8. SWOT ANALYSIS:

Strength : Qualified faculty.

Weaknesses : -

Opportunities : Placement & training.

Threat : -


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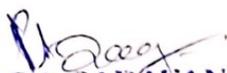
9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Name & Signature of the subject experts:

1.


Dr P A SARAVANAN
M.com M.Phil Ph.D
Asst. Professor in Commerce
PG & Research Department of Commerce
SSM College Of Arts & Science
Kumarasolvam 637 101.

2.


Dr. S. SUGUNA M.Com., M.Phil., Ph.D.,
Assistant Professor
P.G & Research Department of Commerce
Salem Sowdeswari College,
Salem - 10


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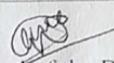
Academic Audit- Proforma

Academic Year -2017-2018

S.No		
1.	Name of the Department	Department of Commerce CA
2.	Year of Establishment	UG 2001 & PG - 2004
3.	Courses offered	B.com CA & M.com CA
4.	Sanctioned Strength	B.com CA - 120; M.com CA: 32
5.	Number of applications received for different courses	B.com: 172, M.com CA 28
6.	Number of students admitted	B.com CA - 124, M.com CA - 11.
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes, curriculum based on the needs of Industry.
8.	Certificate/Diploma course offered	No.
9.	Student- Teacher Ratio	1:20
10.	Pass percentage(UG & PG)	UG - 89%, PG: 100%.
11.	Student Counseling	Counselled
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Maintained
14.	Records pertaining to students performance	Yes Maintained.
15.	Number of M.Phil and P.hD students working at present	NIL
16.	Number of Teachers	07 (4 female, 3 male)
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	02
19.	Number of seminars/workshops/conference organized	- NIL -
20.	Number of	


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	seminars/workshops/conference attended faculty	03
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	02
24.	Number of books in the department library	201
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Audio Visual Hall-01
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained
28.	Extension activities	NIL
29.	Healthy practices	M. Trare, Placement Training
30.	Annual Budget	


Head of the Department

Dr. J. JOSEPHINE DAISY, M.Com., M.Phil., M.B.A., Ph.D.,
HOD - COMMERCE (CA)
ASSISTANT PROFESSOR
Mahendra Arts and Science College
KALIPPATTI (PO)-637 501. Namakkal (Dt).

Remarks by the external audit member

Name of the Department: Department of Commerce CA

Date of Audit :

1. The department has enough qualified staff members to handle all classes

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

RFID has to be introduced / Book Depository can be introduced in Department library

3. Give your suggestions/comments for lab based courses (if available):

Computer Based model / CIA - Practical also suggested to included.

4. Whether the question papers according to the blue print given in the syllabus?

Yes.


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4. a) CIA:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) The community services integrated in curriculum.
- ii) Swayam, & NPTEL Courses (online) introduced and suggested to enrolled students.
- iii) Separate Credits may be given to final credits.
- iv) Women Empowerment cell to be served to rural women.
- v) This department have Qualified and Motivated faculty.

8. SWOT ANALYSIS:

Strength : Higher Admission Enrollment

Weaknesses : Research out put to be increased in SCI / SSI Journals

Opportunities : Good updated Current Scenario revision - now to cost

Threat : Action plans are designed by the department and review meetings conducted.



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9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

The Department may be organized with men cell coordinators for better co-ordination look like Women Empowerment cell.

Name & Signature of the subject experts:

1.

Dr. R. SENTHIL KUMAR, M.Com., M.Phil., Ph.D.,
Assistant Professor
Post Graduate and Research
Department of Commerce
Government Arts College
Karur - 639 005.

2.

Dr P A SARAVANAN
M.Com. M.Phil. Ph.D.
Asst. Professor in Commerce
P.G. & Research Department of Commerce
SSM College of Arts & Sciences
Kumarapalayam 638 183.

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Academic Audit- Proforma
Academic Year -2017-2018

S.No		
1.	Name of the Department	Computer Science & Applications
2.	Year of Establishment	1999
3.	Courses offered	B.Sc CS/BCA/ M.Sc CS/M.Phil
4.	Sanctioned Strength	B.Sc-120 /BCA-160/ M.Sc-30 / M.Phil-20
5.	Number of applications received for different courses	256
6.	Number of students admitted	234
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma coursed offered	Yes / Value- Added Course
9.	Student- Teacher Ratio	1:25
10.	Pass percentage(UG & PG)	UG-63.67% PG-100%
11.	Student Counseling	Available
12.	Records pertaining Students attendance	Available
13.	CIA records	Available
14.	Records pertaining to students performance	Good
15.	Number of M.Phil and P.hD students working at present	05
16.	Number of Teachers	21
17.	Number of M.Phils and P.hD awarded	12
18.	Number of Non -Teaching staff	02
19.	Number of seminars/workshops/conference organized	03
20.	Number of seminars/workshops/conference attended faculty	Nil
21.	Research Projects	Nil
22.	Awards/Recognition/patents	Nil
23.	Number of publications	15
24.	Number of books in the department library	212
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Available
26.	Records pertaining to students feedback	Available
27.	Records pertaining to department activities	Available
28.	Extension activities	Available
29.	Healthy practices	Available
30.	Annual Budget	10,000

M. Sumathi
23/3/18
Head of the Department


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Remarks by the external audit member

Name of the Department: *Computer Science & Applications*

Date of Audit : *23/3/18*

1. The department has enough qualified staff members to handle all classes
Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)
2. The demand for a particular course:
Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

3. Give your suggestions/comments for lab based courses (if available):
It will be implemented in near future
4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) *✓* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) *Good teamwork in the department*
ii)
iii)
iv)
v)

8. SWOT ANALYSIS:

Strength : *Good participation of faculty in various activities of the college*
Weaknesses :
Opportunities : *students must be sensitized about the importance of the course*
Threat :

9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) *✓* Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion: —

Name & Signature of the subject experts:

1. *S. KUMAR*
Head, Dept of PG Comp. Sci,
Salem Swadeswari College, Salem
Salem - 10.

2. *Dr. K. JAYANTHI*
Head, Dept of Comp. Science
Govt. Arts & Science College,
Kangayam.


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Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.

Academic Audit- Proforma

Academic Year -2017-2018

S.No		
1.	Name of the Department	Mathematics
2.	Year of Establishment	1999
3.	Courses offered	B.Sc/ M.Sc/M.Phil
4.	Sanctioned Strength	B.Sc-120 / M.Sc-36 / M.Phil-20
5.	Number of applications received for different courses	164
6.	Number of students admitted	147
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma coursed offered	Yes / Value Added Course
9.	Student- Teacher Ratio	1:19
10.	Pass percentage(UG & PG)	UG-92.59% PG-90.24%
11.	Student Counseling	Available
12.	Records pertaining Students attendance	Available
13.	CIA records	Available
14.	Records pertaining to students performance	Good
15.	Number of M.Phil and P.hD students working at present	15
16.	Number of Teachers	17
17.	Number of M.Phils and P.hD awarded	13
18.	Number of Non –Teaching staff	Nil
19.	Number of seminars/workshops/conference organized	01
20.	Number of seminars/workshops/conference attended faculty	12
21.	Research Projects	Nil
22.	Awards/Recognition/patents	Nil

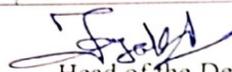
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23.	Number of publications	2
24.	Number of books in the department library	167
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Available
26.	Records pertaining to students feedback	Available
27.	Records pertaining to department activities	Available
28.	Extension activities	Available
29.	Healthy practices	Available
30.	Annual Budget	7,52,000


Head of the Department

Remarks by the external audit member

Name of the Department: Mathematics

Date of Audit : 21.03.2018

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

3. Give your suggestions/comments for lab based courses (if available):

does not available

4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

Nil


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4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Students must be initiated that they should
- ii) attend the CIA test Compulsory
- iii)
- iv)
- v)

8. SWOT ANALYSIS:

Strength : Good teamwork in the department
Weaknesses : Absence of Collaboration with reputed institution
Opportunities : Develop new innovative methods in teaching
Threat : Improve the use of ICT methods in teaching

9. If you rate the department, how much do you rate?

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion: Best wishes for all your next goals.

Name & Signature of the subject experts:

1. Dr. K. VAITHIYALINGAM
AP/MATHS
SRI VASAVI COLLEGE
ERODE - 638316

2. J. Dhul
K. Philip Kumar
ASSISTANT PROFESSOR OF MATHEMATICS
SSM COLLEGE OF ARTS & SCIENCE
COMARAPALAYAM - 638153

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MAHENDRA ARTS & SCIENCE COLLEGE
(Autonomous)

Kallipatti (PO) - 637 501, Namakkal (DT)



MAHENDRA ARTS & SCIENCE COLLEGE
(Autonomous)

Affiliated to Periyar University, Salem.
Accredited by NAAC with 'A' Grade & Recognized u/s 2(f) and 12(B) of the U.G.C Act 1956
Kalippatti – 637 501, Namakkal (Dt), Tamil Nadu.

Academic Audit- Proforma

Academic Year - 2017 - 2018

S.No		
1.	Name of the Department	Master of Social work
2.	Year of Establishment	2004
3.	Courses offered	MSW
4.	Sanctioned Strength	36
5.	Number of applications received for different courses	18
6.	Number of students admitted	4
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Curriculum designed is job oriented
8.	Certificate/Diploma coursed offered	-
9.	Student- Teacher Ratio	1:20
10.	Pass percentage(UG & PG)	PG-100%
11.	Student Counseling	Counselling provided
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Records are available
14.	Records pertaining to students performance	Records are available
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	04
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	-
19.	Number of seminars/workshops/conference organized	-
20.	Number of	-


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	seminars/workshops/conference attended faculty	
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	-
24.	Number of books in the department library	
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Facilities are excellent
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained
28.	Extension activities	Field oriented, Sports
29.	Healthy practices	Practiced.
30.	Annual Budget	15,000/-

Head of the Department

Remarks by the external audit member

Name of the Department: *Master of Social Work*

Date of Audit : *12.03.2018*

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

-

3. Give your suggestions/comments for lab based courses (if available):

-

4. Whether the question papers according to the blue print given in the syllabus?

Yes.



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4. a) CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) To develop specialization concept among students
- ii) To encourage students for presenting seminars
- iii) Community Organization programs to be done
- iv)
- v)

8. SWOT ANALYSIS:

Strength : Students admission have increased.
Weaknesses : Duration of timing given for extension activities
Opportunities : Field work opportunities, placement
Threat : -

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9. If you rate the department, how much do you rate?

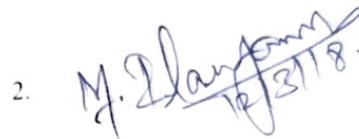
Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Name & Signature of the subject experts:

1. 
2013/18

[Mr. A. Prabu]
Asst. Professor of MSW
Central University
Tirunelveli

2. 
12/3/18

[Mr. M. Ilayaraja]
Asst. Professor / HOD
Erode Christian College Art
& science for women
Erode.



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Academic Audit- Proforma

Academic Year – 2017 - 2018

S.No		
1.	Name of the Department	Physics
2.	Year of Establishment	2001 & 2003
3.	Courses offered	B.Sc. Physics & M.Sc. Physics
4.	Sanctioned Strength	80 & 24
5.	Number of applications received for different courses	73
6.	Number of students admitted	68
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	The syllabus and curriculum have been framed in order to fulfill the needs of the industry and it has wide job opportunities
8.	Certificate/Diploma coursed offered	NIL
9.	Student- Teacher Ratio	7:1
10.	Pass percentage(UG & PG)	93.7 & 86.6
11.	Student Counseling	Functioning in effective manner
12.	Records pertaining Students attendance	Updated with necessary documents
13.	CIA records	Maintained in order
14.	Records pertaining to students performance	Updated as per the records
15.	Number of M.Phil and P.hD. students working at present	07
16.	Number of Teachers	11
17.	Number of M.Phils and P.hD awarded	10
18.	Number of Non –Teaching staff	02
19.	Number of seminars/workshops/conference organized	1

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20.	Number of seminars/workshops/conference attended faculty	4
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	05
24.	Number of books in the department library	-
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	UG Laboratory & PG Laboratory with sufficient number of instruments
26.	Records pertaining to students feedback	Have been collected and Updated
27.	Records pertaining to department activities	Updated in well order
28.	Extension activities	Have been carried out and sufficient necessary documents available
29.	Healthy practices	CLM & IDP
30.	Annual Budget	Rs. 1,40,145 /-


Head of the Department

Remarks by the external audit member

Name of the Department: Physics

Date of Audit : 22.03.2017

1. The department has enough qualified staff members to handle all classes

Excellent (5) ⁴ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) ⁴ Satisfactory (2) Should Improve (1)

Give suggestions/Improvement: May be further improved for wide range of research and job opportunities

3. Give your suggestions/comments for lab based courses (if available):

In near future, the committee has suggested to conduct lab based courses.


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4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: No

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Problem oriented teaching
- ii) Give more importance to day to day problem
- iii) Focus on Hands on training
- iv) Arrange more number of visits to industries
- v) ✓ Allow the students to visit reputed laboratories

8. SWOT ANALYSIS:

Strength : Potential faculty members, well equipped laboratories, Creating teaching and learning methodologies and opportunities for research

Weaknesses : Lack of communication skills among the students and virtual demonstration


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Opportunities : Employability and research developments

Threat : Nil

9. If you rate the department, how much do you rate?

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Focus on energy and environmental based activities in all the semesters

Name & Signature of the subject experts:

1.

B. Gnanavel

CDR. B. Gnanavel

AP/Physics

CNE, Erode-4.

2.

U. Srinivasan

(Dr. P. Srinivasan)

Asst Prof

C N College, Erode-4



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Academic Audit- Proforma

Academic Year - 2017-2018

S.No		
1.	Name of the Department	STATISTICS
2.	Year of Establishment	2016
3.	Courses offered	B.Sc
4.	Sanctioned Strength	40
5.	Number of applications received for different courses	20
6.	Number of students admitted	18
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	-
8.	Certificate/Diploma coursed offered	No
9.	Student- Teacher Ratio	1:3
10.	Pass percentage(UG & PG)	-
11.	Student Counseling	Available
12.	Records pertaining Students attendance	Available
13.	CIA records	Available
14.	Records pertaining to students performance	Good
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	6
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	Nil
19.	Number of seminars/workshops/conference organized	1


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20.	Number of seminars/workshops/conference attended faculty	8
21.	Research Projects	Nil
22.	Awards/Recognition/patents	Nil
23.	Number of publications	Nil
24.	Number of books in the department library	Nil
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Nil.
26.	Records pertaining to students feedback	Available
27.	Records pertaining to department activities	Available
28.	Extension activities	Available
29.	Healthy practices	Available.
30.	Annual Budget	

V. Shreef
Head of the Department


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Remarks by the external audit member

Name of the Department: *STATISTICS*

Date of Audit : *22.03.2017*

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good *(4)* Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good *(4)* Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

3. Give your suggestions/comments for lab based courses (if available):

4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) Very Good *(4)* Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good *(3)* Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good *(3)* Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good *(3)* Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent *(5)* Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

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6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Training to students
- ii)
- iii)
- iv)
- v)

8. SWOT ANALYSIS:

Strength : A majority of the faculty have strong
Weaknesses : Soft skills and communication skills of
Opportunities : students need to be improved.
Threat :

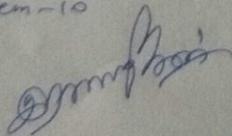
9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

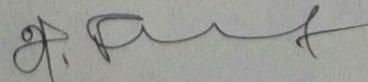
10. Any other suggestion:

Name & Signature of the subject experts:

1. R. JAGATHESAN
ASST. Prof. in Statistics
Salem Soudeswari college
Salem-10



2. Dr. A. GANESAN
ASST. Prof. of STATISTICS
Govt. Arts College (CA)
Salem - 7.




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Academic Audit- Proforma

Academic Year -2017-2018

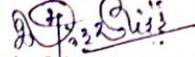
S.No		
1.	Name of the Department	TAMIL
2.	Year of Establishment	2004
3.	Courses offered	BA,MA,M.PHIL,P.HD
4.	Sanctioned Strength	BA-70,MA-36,M.PHIL-25,Ph.D-NIL
5.	Number of applications received for different courses	BA-52,MA-04,M.PHIL-15,PhD-3
6.	Number of students admitted	74
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	VELAI VAIPPU KALVI,PAYANA ILAKKIYAMGAL
8.	Certificate/Diploma coursed offered	NIL
9.	Student- Teacher Ratio	1:4
10.	Pass percentage(UG & PG)	UG:89 PG:100
11.	Student Counseling	AVAILABLE
12.	Records pertaining Students attendance	AVAILABLE
13.	CIA records	AVAILABLE
14.	Records pertaining to students performance	AVAILABLE
15.	Number of M.Phil and P.hD students working at present	M.Phil-15,PhD-3
16.	Number of Teachers	17
17.	Number of M.Phils and P.hD awarded	M.Phil-15,Ph.D-3
18.	Number of Non –Teaching staff	NIL
19.	Number of seminars/workshops/conference organized	52
20.	Number of	03

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	seminars/workshops/conference attended faculty	
21.	Research Projects	NIL
22.	Awards/Recognition/patents	2
23.	Number of publications	NIL
24.	Number of books in the department library	487
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	AVAILABLE
26.	Records pertaining to students feedback	AVAILABLE
27.	Records pertaining to department activities	AVAILABLE
28.	Extension activities	THIOL PORUL AIVAGAM
29.	Healthy practices	TAMIL CHARAL NATTU PURAVIYAL OVIYA KANKATCHI
30.	Annual Budget	FURNISH BY COLLEGE ADMINISTRATION



Head of the Department
முனைவர் இரா. சுந்தரவேலுரத்த
எம்.ஏ., எம்.எட்., எம்.பி.எல்., பி.எச்.டி.,
தலைவர் / ஆராய்ச்சி நெறியாளர்
தமிழாய்வுத் துறை
மலர்ந்திளா கலை அறிவியல் கல்லூரி (தன்னாட்சி)
காளிப்பட்டி (அக்ட) நாமக்கல் (என்) 637 501

Remarks by the external audit member

Name of the Department: TAMIL

Date of Audit :

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

3. Give your suggestions/comments for lab based courses (if available):



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4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve
(1)				

4.b) Semester:

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve
(1)				

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve
(1)				

5. Maintenance of documents in the department:

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve (1)
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6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve
(1)				

6.b) In terms of Teacher's quality

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve (1)
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6.c) Infrastructure

Excellent (5)	Very Good (4)	Good (3)	Satisfactory (2)	Should Improve (1)
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7. In your opinion the department has to concentrate on:

i) Creating a job opportunity

ii) Creating student with great personality

iii) Creating creative students

iv) teaching methodology

v) Campus for core company



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8. SWOT ANALYSIS:

Strength : Program offered

Weaknesses : understaffing

Opportunities : students placement

Threat : Competing institutions

9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Name & Signature of the subject experts:

1.



முனைவர் க. அன்பழகன், M.A., M.Phil., Ph.D.,
தமிழ் உதவியல் பேராசிரியர்
திருவள்ளூர் அரசு கலைக்கல்வி இலாபி
இராசிபுரம் - 637 401.

2.



Dr R. TIRUPATHI. MA., Ph.D., B.Ed.,
Assistant Professor in Tamil
Government Arts College (A)
Salem - 636 007.



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Academic Audit- Proforma

Academic Year -2017-2018

1.	Name of the department	CHEMISTRY
2.	Year of establishment	2001
3.	Courses offered	B.Sc. Chemistry M.Sc. Chemistry M.Phil. Chemistry Ph.D. Chemistry
4.	Sanctioned strength	B.Sc. Chemistry – 90 M.Sc. Chemistry – 30 M.Phil. Chemistry - 10
5.	Number of applications received	B.Sc. Chemistry – 88 M.Sc. Chemistry – 27
6.	Number of students admitted	B.Sc. Chemistry – 85 M.Sc. Chemistry – 11
7.	Is curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes Based on industrial application and job oriented syllabus.
8.	Certificate/Diploma coursed offered	Nil
9.	Student- Teacher ratio	14:1
10.	Pass percentage (UG & PG)	UG - 68.75 % PG – 90 %
11.	Student counseling Records	Available
12.	Records pertaining students attendance	Available
13.	CIA records	Available
14.	Records pertaining to students performance	Available
15.	Number of M.Phil. and Ph.D students working at present	5
16.	Number of Teachers	8
17.	Number of M.Phil. and Ph.D awarded	20
18.	Number of Non –Teaching staff	2


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19.	Number of seminars/workshops / conference organized	Nil
20.	Number of seminars/workshops/ conference attended faculty	5
21.	Research projects	Nil
22.	Awards/Recognition/Patents	Nil
23.	Number of publications	1
24.	Number of books in the department library	167
25.	Infrastructure facilities (labs, instruments, seminar halls etc)	Adequate
26.	Records pertaining to students feedback	Available
27.	Records pertaining to department activities	Available
28.	Extension activities	Nil
29.	Healthy practices	Concept Mapping, Peer Instruction & Teaching Videos
30.	Annual budget	Rs – 7,07,927/-

Head of the Department *[Signature]* 2017

[Signature]
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Remarks by the external audit member

Name of the Department: CHEMISTRY

Date of Audit : 22-03-2017

1. The department has enough qualified staff members to handle the classes

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) **Good (3)** Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

➤ Start an undergraduate safety course or integrated course.

3. Give your suggestions/comments for lab based courses (if available):

To introduce modern teaching techniques to re-evaluate and revise lab safety courses.

To enhance the Research Projects and lab facility.

4. Whether the question papers according to the blue print given in the syllabus?

4. a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4. b) Semester:

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

4. c) If any deviation is noted please mention the code and question paper number:

4. d) Comments on question paper standard:

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the department:

6. a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)


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6. c) Infrastructure

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

1. A positive spirit and vitality that create community, and support and enhance the work of faculty, student's community.
2. Involvement with interdisciplinary programs/initiative
3. Encourage collaboration.
4. Improve lab facilities.
5. Enhance alumni relations and interactions.

8. SWOT Analysis:

Strength:

1. Positive experience with those who interact with the campus
2. Faculty and staff support the campus mission
3. Friendly and safe, Campus wide involvement in planning

Weaknesses:

1. High and unequal workloads faculty & staff
2. Limited resources for faculty and staff development
3. Student preparedness at entrance
4. Distinguishing qualities and identity not well known

Opportunities:

1. Match between curricular & societal interests
2. Interest in academic program expansion
3. Diversity of region (students – industry)

Threat:

1. Increase in reporting expected by government and society
2. Reporting requirements absorb a large percentage of resources

9. If you rate the department, how much do you rate?

Excellent (5) **Very Good (4)** Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Provide collaboration, Match between research expectation & support.

Name & Signature of the subject experts:

1. 

Dr. M. PERIASAMY
Assistant Professor
Thiruvalluvar Govt. Arts College,
Rasipuram, Namakkal.

2.  22/03/2017

Dr. S.K. KAVITHA
AP/ Chemistry
Vellalar College for Women, Erudur-12

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Kalippatti - 637 501, Namakkal (DT), Tamil Nadu.

Academic Audit- Proforma

Academic Year - 2017 -2018

S.No		
1.	Name of the Department	Journalism and Mass communication
2.	Year of Establishment	2016
3.	Courses offered	B.A.Jmc
4.	Sanctioned Strength	60
5.	Number of applications received for different courses	23
6.	Number of students admitted	23
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes
8.	Certificate/Diploma coursed offered	No
9.	Student- Teacher Ratio	1:10
10.	Pass percentage(UG & PG)	75.32%
11.	Student Counseling	Counselled
12.	Records pertaining Students attendance	Maintain
13.	CIA records	can maintain
14.	Records pertaining to students performance	maintain
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	2
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	-
19.	Number of seminars/workshops/conference organized	-
20.	Number of	


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	seminars/workshops/conference attended faculty	—
21.	Research Projects	—
22.	Awards/Recognition/patents	—
23.	Number of publications	—
24.	Number of books in the department library	—
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	—
26.	Records pertaining to students feedback	maintain
27.	Records pertaining to department activities	Maintain
28.	Extension activities	2
29.	Healthy practices	Nss , YRC , YDGA
30.	Annual Budget	12.500


 Head of the Department
HEAD OF THE DEPARTMENT
JOURNALISM AND MASS COMMUNICATION
MAHENDRA ARTS & SCIENCE COLLEGE
(AUTONOMOUS) KALIPPATTI - 637 501.
T. CODE, NAMAKKAL (Dt).

Remarks by the external audit member

Name of the Department: **Journalism and mass communication**

Date of Audit : **22.3.2017**

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

3. Give your suggestions/comments for lab based courses (if available):

4. Whether the question papers according to the blue print given in the syllabus?


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4. a) CIA:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) Practical subjects
- ii) lab
- iii)
- iv)
- v)

8. SWOT ANALYSIS:

Strength : hard workers

Weaknesses : smart classroom

Opportunities : Good participations of faculty in various opportunities.

Threat :


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9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Instruct them to conduct workshop to the students.

Name & Signature of the subject experts:

Dr. V. Rajamurugan - Dr. V. Rajamurugan

Head & ASST Professor,

SSM Arts & Science College

Komarpalayam



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Academic Audit- Proformance

Academic Year - 2017 - 2018

S.No		
1.	Name of the Department	English
2.	Year of Establishment	2002
3.	Courses offered	B.A, M.A, M.Phil
4.	Sanctioned Strength	120
5.	Number of applications received for different courses	-
6.	Number of students admitted	78
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Yes. Curriculam is based on NET / SET Syllabus.
8.	Certificate/Diploma coursed offered	Yes.
9.	Student- Teacher Ratio	1:30
10.	Pass percentage(UG & PG)	56.5 %
11.	Student Counseling	Yes.
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Maintained
14.	Records pertaining to students performance	Maintained
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	15
17.	Number of M.Phils and P.hD awarded	02
18.	Number of Non -Teaching staff	-
19.	Number of seminars/workshops/conference organized	
20.	Number of	


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	seminars/workshops/conference attended faculty	05
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	-
24.	Number of books in the department library	
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained
28.	Extension activities	01
29.	Healthy practices	NSS, Yoga, WEC
30.	Annual Budget	


Head of the Department

Remarks by the external audit member

Name of the Department: *English*

Date of Audit : *11.04.2018*

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

Create awareness about the course and its benefits

3. Give your suggestions/comments for lab based courses (if available):

4. Whether the question papers according to the blue print given in the syllabus?

Yes, The Question paper is according to the blueprint.

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4. a) CIA:

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No: **NO**

4.d) Comments on question paper standard:

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

✓ Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) NPTEL Courses
- ii) Admission of students
- iii) Online Courses should be introduced to students
- iv) Add on course has to be updated regularly
- v) Women cell have to concentrate more.

8. SWOT ANALYSIS:

Strength : Formation of syllabus
Weaknesses : Development of communication skills
Opportunities : More Career Opportunities
Threat : Action plans / Review meetings to be conducted


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9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Name & Signature of the subject experts:

1. 
Dr. S. SUMATHI
Assistant Professor in English
J.K.K. Nataraja college
of Arts and Science
Komaipalayam - 638 183.

2. 
Dr. V. Suganthi,
Asst. Professor in English,
Thiruvalluvar Govt Arts
College,
Ranipueam - 637401


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Academic Audit- Proforma

Academic Year - 2017 - 2018

S.No		
1.	Name of the Department	Master of Social work
2.	Year of Establishment	2004
3.	Courses offered	MSW
4.	Sanctioned Strength	36
5.	Number of applications received for different courses	18
6.	Number of students admitted	4
7.	In curriculum based on the needs of the industry? If yes, furnish the details Whether curriculum design is job oriented? If so mention	Curriculum designed is job oriented
8.	Certificate/Diploma course offered	-
9.	Student- Teacher Ratio	1:20
10.	Pass percentage(UG & PG)	PG-100%
11.	Student Counseling	Counselling provided
12.	Records pertaining Students attendance	Maintained
13.	CIA records	Records are available
14.	Records pertaining to students performance	Records are available
15.	Number of M.Phil and P.hD students working at present	-
16.	Number of Teachers	04
17.	Number of M.Phils and P.hD awarded	-
18.	Number of Non -Teaching staff	-
19.	Number of seminars/workshops/conference organized	-
20.	Number of	-

[Signature]

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	seminars/workshops/conference attended faculty	
21.	Research Projects	-
22.	Awards/Recognition/patents	-
23.	Number of publications	-
24.	Number of books in the department library	
25.	Infrastructure facilities(labs, instruments, seminar halls etc)	Facilities are excellent
26.	Records pertaining to students feedback	Maintained
27.	Records pertaining to department activities	Maintained
28.	Extension activities	Field oriented, Sports
29.	Healthy practices	Practiced.
30.	Annual Budget	15,000/-

Head of the Department

Remarks by the external audit member

Name of the Department: *Master of Social Work*

Date of Audit : *12.03.2018*

1. The department has enough qualified staff members to handle all classes

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

2. The demand for a particular course:

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

Give suggestions/Improvement:

-

3. Give your suggestions/comments for lab based courses (if available):

-

4. Whether the question papers according to the blue print given in the syllabus?

Yes.


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4. a) CIA:

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

4.b) Semester:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

4.c) If any deviation is noted please mention the code and Question paper No:

4.d) Comments on question paper standard:

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

5. Maintenance of documents in the department:

Excellent (5) Very Good (4) Good (3) ✓ Satisfactory (2) Should Improve (1)

6. Overall assessment of the Department:

6.a) In terms of Results

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.b) In terms of Teacher's quality

Excellent (5) Very Good (4) ✓ Good (3) Satisfactory (2) Should Improve (1)

6.c) Infrastructure

Excellent (5) ✓ Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

7. In your opinion the department has to concentrate on:

- i) To develop specialization concept among students
- ii) To encourage students for presenting seminars
- iii) Community Organization programs to be done
- iv)
- v)

8. SWOT ANALYSIS:

Strength : Students admimsum have increased.
Weaknesses : Duation of timing given for ostension activities
Opportunities : Field work opportunities, placement
Threat : -



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9. If you rate the department, how much do you rate?

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Should Improve (1)

10. Any other suggestion:

Name & Signature of the subject experts:

1. 
[Mr. A. Prabu]
Asst. Professor of MSW
Central University
Tirunelveli

2. 
[Mr. M. Ilayaraja]
Asst. Professor / HOD
Erode Christian College Arts
& Science for women
Erode.


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